

**Jackson County Lank Reutilization Corporation  
Board of Directors  
Meeting Minutes**

**Date:** February 14, 2024

**Meeting Type:** Regular

**Location:** Jackson County Job & Family Services Office; 25 E South Street, Jackson

**Present:** Lee Hubbard, Donnie Willis, Randy Evans, Anthony Brenner

**Guests:** John Stabler, Amanda Williams, Gary Radabaugh, Ryan Souders

### **CALL TO ORDER**

The meeting was called to order by Mr. Hubbard at 10:31 a.m.

### **MINUTES**

The minutes of the January 2024 meeting were approved on a motion from Mr. Brenner, second from Mr. Willis.

### **FINANCE REPORT**

- Mr. Hubbard presented the written financial report. This was approved on a motion from Mr. Evans, second from Mr. Willis.
  - **Check #316** in the amount of \$39.77 to Bascum Lee Hubbard as reimbursement for the online servicing fee to process/mail the 1099 filing.
    - Approved on a motion from Mr. Willis, second from Mr. Brenner.
  - **Check #317** in the amount of \$8,811.57 to TetraTech as reimbursement for the Abandoned Gas Station Remediation program.
    - Approved on a motion from Mr. Brenner, second from Mr. Willis.
  - **Check #318** in the amount of \$6,890 to H & H Environmental for the final round of asbestos surveys on properties.
    - Approved on a motion from Mr. Willis, second from Mr. Brenner.

### **OLD BUSINESS**

- **Grant Program** – Mr. Stabler discussed the need for more property submissions.
- **112 2<sup>nd</sup> Street** – ODOD prefers that 2023 funds be utilized to complete the repair, even if that means prioritizing other submissions to make funds go further. Mr. Stabler has been in contact with Mound Waste & Recycling President in order to schedule a site visit.
- **State/Maple Parcels** – Mayor Evans believes both lots are suitable for building, though square footage may be a possible issue.
- **Property Surveying** – Mr. Stabler is awaiting cost estimates.
- **Bid Specs/Timeline** – Currently working with Whitaker Wright on finalization.
- **Craycraft LLC** – Mr. Stabler informed the company that items were missing from the pre-qualified contractor application, but has heard nothing in response.

### **NEW BUSINESS**

- **1016 S New York Avenue** – Ryan Souders appeared before the board to discuss the property. Mr. Souders believes that due to the lack of water/sewer, the established minimum bid is too high. He also

had inquiries on a potential side lot program that was previously utilized by the Land Bank. The Board thanked Mr. Sounders for his comments and determined the price will remain at \$8500.

- **McKitterick Heights** – There are two properties with addresses that have been sent to Mr. Stabler. He plans to follow up on both and report back to the board as they are in close proximity to Northview.
- **Brian Dulaney Excavating** – Submitted an application to be added to the Land Bank’s list of pre-qualified contractors. Motion to approve made by Mr. Evans, second from Mr. Brenner.
- **Oak Hill Property Donation** – Board determined that the family will need to take the property through probate court. This property is current on property taxes other than this year, which totals approx. \$300.
  - Mr. Hubbard will inquire about the Land Bank being able to pay taxes, etc. once a title search has been performed.
- **Coalton Gas Station** – Mr. Radabaugh inquired about potential underground tanks. Mr. Stabler indicated that the owner refuses to answer/return calls, but will attempt to follow up.

## **PUBLIC COMMENTS**

None.

## **DATE OF NEXT MEETING & ADJOURNMENT**

The next regular meeting will be Wednesday, March 6<sup>th</sup> at 10:30 a.m. at the Jobs & Family Services office.

The meeting was adjourned at 11:35 a.m. on a motion from Mr. Evans and a second from Mr. Brenner.

Respectfully Submitted,  
Amanda Williams  
Administrative Assistant