

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: March 22, 2022

Meeting Type: Regular

Location: Jackson County Commissioners Office

Present: Lee Hubbard, Donnie Willis, Paul Haller, Tony Brenner (Charlie Hudson proxy)

Guests: Gary Radabaugh, Kevin Aston, Amanda Williams

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:47 a.m.

MINUTES

The minutes of the February 2022 meeting were approved on a motion from Mr. Willis and a second from Mr. Haller.

FINANCE REPORT

- Mr. Hubbard presented the written financial report. This was approved on a motion from Mr. Willis and a second from Mr. Haller.
 - **Check #256** in the amount of \$182.33 to Commissioner Donnie Willis as repayment for property signs.
 - Approved on a motion from Mr. Brenner and a second from Mr. Haller.
 - **Check #257** in the amount of \$250 to the Ohio Land Bank Association as payment for annual dues.
 - Approved on a motion from Mr. Willis and a second from Mr. Brenner.
 - **Check #258** in the amount of \$742.50 to the Treasurer of the State of Ohio as payment for financial statement preparation.
 - Approved on a motion from Mr. Brenner and a second from Mr. Haller.
 - **Check #259** in the amount of \$400 to Sprague Law Office as payment for preparation of 4 deeds.
 - Approved on a motion from Mr. Willis and a second from Mr. Haller.

OLD BUSINESS

- **256 York Street** – Mr. Radabaugh learned from Sheriff Tedd Frazier that the eviction process will have to occur to remove the occupants. Mona Sprague has requested that notice to vacate be posted on the door prior to beginning the legal process.
- **210 N. Wisconsin Avenue** – Sale of this property & deed are complete.
- **1250 S. Vermont Avenue** – Sale of this property & deed are complete.
- **Grant Application** – Application is still under review. Mr. Radabaugh submitted 44 properties, 6 are which are commercial properties.

- **CDC of Ohio Contract** – Whitaker Wright has submitted a contract to be signed by Mr. Hubbard for Whitaker’s services. Mr. Hubbard was authorized to sign the proposed contract on a motion from Mr. Willis and a second from Mr. Haller.

NEW BUSINESS

- **Asbestos Inspection Proposals** – 4 proposals have been submitted. Mr. Radabaugh will pass these along to Mr. Wright for advisement.
- **Bid Opening** – Sealed bids were accepted to clean up 2 properties – 331 Oakland Road & 2169 Jackson Hill Road. The following bids were received:
 - **H & S Excavation - \$5,400**
 - **Right Way Construction - \$8,970**
 - **Wilson Excavating - \$4,250**
 - **Taylor Excavating - \$7,460**
 - **Sexton Excavating - \$9,860**
 - Wilson Excavating was awarded the project on a motion from Mr. Willis and a second from Mr. Haller.
- **1016 S. New York Avenue, Wellston** – The City of Wellston has requested to acquire this property in order to sell and recoup money spent on demolition of the structure that was previously there.
 - Motion to approve the property transfer was made by Mr. Haller and a second from Mr. Willis. The city will be responsible for any legal fees/deed preparation.
- **Minimum Bid Determinations** – Minimum bids were established for the following properties:
 - **2 lots at the SW corner of State Street & Maple Avenue, Jackson**
 - Minimum bid set at \$10,000 on a motion from Mr. Willis and a second from Mr. Brenner.
 - **2615 Monroe Hollow Road, Oak Hill**
 - Minimum bid set for \$7,000 on a motion from Mr. Willis and a second from Mr. Brenner.
 - **705 S Wisconsin, Wellston**
 - Minimum bid set for \$6,490 on a motion from Mr. Haller and a second from Mr. Brenner.
 - **31 Wood Avenue, Jackson**
 - Minimum bid set for \$4,640 on a motion from Mr. Haller and a second from Mr. Willis.
 - **Putnam Street, Jackson (Parcel ID: H140050000700)**
 - No minimum bid was determined. This will be reevaluated at the April meeting, with Mayor Evans in attendance.
- **Request to Purchase** – Charles Riegel has requested to purchase 2169 Jackson Hill Road. However, as this property has not yet been cleaned up, the Land Bank is not ready to list and sell the property at this time. No action taken.

PUBLIC COMMENTS

None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will tentatively be Tuesday, April 26th at 10:45 a.m. at the Jackson County Commissioners office.

The meeting was adjourned at 11:48 a.m. on a motion from Mr. Willis and a second from Mr. Brenner.

Respectfully Submitted,
Amanda Williams
Administrative Assistant