

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: August 25th, 2020

Meeting Type: Regular

Location: Office of the Jackson County Board of Commissioners
275 Portsmouth Street
Jackson, Ohio 45640

Present: Lee Hubbard, Ed Armstrong, Paul Haller, Charlie Hudson, Randy Evans

Guests: Gary Radabaugh

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:48 a.m.

MINUTES

The minutes of the May 2020 regular meeting were approved on a motion by Mr. Evans and a second from Mr. Hudson

FINANCE REPORT

- Mr. Hubbard presented the written financial report. The finance report was approved on a motion from Mr. Evans, and a second from Mr. Armstrong.
 - The following checks were presented and approved:
 - **Check #209** in the amount of \$165.00 to Brett Foster as payment for mowing properties on Water and Bridge Streets. Approved on a motion by Mr. Haller and a second by Mr. Amrstrong.
 - **Check #210** in the amount of \$72.00 to Total Media – The Telegram as payment for RFQ required under the Abandoned Gas Station grant. Approved on a motion by Mr. Evans and a second by Mr. Hudson.
 - **Check #211** in the amount of \$525.00 to Wilson Excavating for mowing. Approved on a motion by Mr. Haller and a second by Mr. Armstrong.
 - **Check #212** in the amount of \$22,266.66 to the Ohio Housing Finance Agency as repayment of grant reimbursement on the following properties: 117 Water Street, 121 Water Street, 4111 CH & D, 231 Summit Street. Approved on a motion by Mr. Evans and a second by Mr. Hudson.
 - **Check #213** in the amount of \$1,448.00 to Jones-Stephenson Insurance as payment of the Land Bank’s annual insurance premium. Approved on a motion by Mr. Haller and a second by Mr. Hudson.
 - **Check #214** in the amount of \$375.00 to Wilson Excavating as payment for mowing. Approved on a motion by Mr. Armstrong and a second by Mr. Evans.

- **Check #215** in the amount of \$375.00 to Wilson Excavating as payment for mowing. Approved on a motion by Mr. Haller and a second by Mr. Armstrong.

OLD BUSINESS

- Mayor Evans proxy- Mr. Evans submitted a letter requesting that David Swackhammer be approved as proxy, in his absence. Motion to accept was made by Mr. Armstrong and a second by Mr. Hudson.
- Bridge Street- This project is progressing as it should. Option to purchase has not yet been acted on, but is expected at any time. No action taken.
- Bi Lo Gas Station- Working through the process. This property has been through two sheriff sales, so the Land Bank is just waiting on the transfer at this time. Tetra Tech indicates they are ready to do core sampling. No action taken.
- 256 York Street- Land Bank is still interested in acquiring in order to demolish. Mr. Radabaugh indicates that the occupant is legally represented by Mona Sprague, so the Land Bank will need to secure alternate counsel when the time comes. No action taken.
- 207 Main Street- Property needs to go through an additional sheriff sale before the Land Bank will have the option to acquire. No action taken.

NEW BUSINESS

- Acquisitions: The Land Bank has the possibility to acquire the following properties:
 - 209 W 2nd Street, Wellston
 - 75 Broad Street, Jackson
 - 808 S Wisconsin Avenue, Wellston
 - Motion was made to give Mr. Hubbard and Mr. Radabaugh the ability to petition for these properties on behalf of the Land Bank without calling a special meeting. Motion was made by Mr. Haller and a second by Mr. Hudson.
 - 122 N Michigan Avenue, Wellston- Lot is too small to build on, so it would be perfect for the side lot program. Mr. Hudson will follow up on the occupancy of the two houses surrounding the property. Expected to have answers at the September meeting. No action taken.
- Land Bank Conference- 2020 conference will be held via webinar on September 23rd and 24th. Motion to approve Land Bank payment of Mr. Radabaugh's registration fee made by Mr. Hudson, second by Mr. Evans.
- RFQ- Abandoned Gas Station Grant required the Land Bank to advertise RFQ. 5 consultant firms submitted proposals. Of these 5, Tetra Tech was the only one with extensive Jackson County project experience. Motion to accept the Tetra Tech proposal was made by Mr. Armstrong, second by Mr. Evans. The vote was unanimous.

PUBLIC COMMENTS

- None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be on Tuesday, September 29th, 2020 at 10:45 a.m. in the meeting room of the Jackson County Board of Commissioners.

The meeting was adjourned at 11:37 a.m. on a motion from Mr. Evans and a second from Mr. Hudson.

Respectfully Submitted,
Amanda Williams
Administrative Assistant