

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: January 25, 2022

Meeting Type: Regular

Location: Jackson County Commissioners Office

Present: Lee Hubbard, Donnie Willis, Randy Evans, Jon Hensler (Paul Haller proxy)

Guests: Gary Radabaugh, Jerry Collins, Kevin Aston, Sam Brady, Phillip Buffington, Anne Park, Gary Fisher, Jeff Swords

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:45 a.m.

MINUTES

The minutes of the December 2021 regular meeting were approved on a motion by Mr. Hensler and a second from Mr. Willis. The minutes of the January 2022 special meeting were approved on a motion from Mr. Evans and a second from Mr. Willis.

FINANCE REPORT

- Mr. Hubbard presented the written financial report. This was approved on a motion from Mr. Evans and a second from Mr. Willis.
 - **Check #251** in the amount of \$25 to the Ohio Secretary of State for the board's statement of continued existence.
 - Approved on a motion from Mr. Willis and a second from Mr. Evans.
 - **Check #252** in the amount of \$64,289.17 to TetraTech as the second payment for work done on the Bi-Lo property, this is covered by the Abandoned Gas Station grant funds.
 - Approved on a motion from Mr. Evans and a second from Mr. Willis
 - **Check #253** in the amount of \$182.50 to the Jackson County Auditor for transfer of 4 properties.
 - Approved on a motion from Mr. Willis and a second from Mr. Hensler. +
- Mr. Hubbard presented the 2022 Budget. This was approved on a motion from Mr. Willis and a second from Mr. Evans.

OLD BUSINESS

- **Bi Lo Gas Station** – Nea Henry has submitted a written request to purchase the property. No action taken as the property is required to be posted online for 30 days, as well as having a sign displayed on the property for 30 days.
- **256 York Street** – Ryan Shoemaker has submitted a request to purchase, as he owns property across the street. He plans to remove occupants and clean up the property. No action taken, as board plans to demo this property using grant funds and has no intention of selling it in the near future.
- **69 Sour Run Road** – Memorandum of Understanding has been approved by the State, meaning the Land Bank can use funds from the Abandoned Gas Station program to clean up this property without owning it. Mr. Hubbard was given permission to sign MOU on a motion from Mr. Willis and a second from Mr. Hensler.
 - Motion to authorize TetraTech to assist in applying for the Abandoned Gas Station funds was made by Mr. Willis and a second from Mr. Evans.
- **Auditor Properties** – John Swords submitted applications to purchase 3 properties:
 - 331 Oakland Road

- 0 State Route 124
- 2615 Monroe Hollow Road
 - These properties have not yet been listed for the determined 30 days. No action taken, as the board is not ready to sell.
- **Grant Funding** – Gary has received voluntary consent on 3 properties (title search has been completed on 2 of those)
 - **Eligible Commercial Properties**
 - Former Coop’s Bar & Grill (owned by Land Bank)
 - Louvee Theatre (voluntary consent)
 - Bail Bond Building (voluntary consent)
 - **Township Properties** – Mr. Hensler spoke with the trustees, as well as Oak Hill & Coalton Mayors, and set a deadline for submission as Friday, January 28th
 - 1 property submitted from Scioto Township (voluntary consent)
 - Expecting at least 4 more submissions

NEW BUSINESS

- **State Auditor** – Board approval to hide Local Government Services to compile financial statements for the state audit. Motion to approve was made by Mr. Evans and a second from Mr. Willis.
- **JCEDP** – Board approved a \$5,000 payment to the Jackson County Economic Development Partnership for the services of Amanda Williams as the Board Secretary. Motion to approve was made by Mr. Willis and a second from Mr. Hensler.
- **Land Bank Facebook & Land Bank Email** – Board recommended the creation of a Land Bank Facebook page, as well as a Land Bank email address. These will be created/handled by Amanda Williams. Motion was made by Mr. Willis and a second from Mr. Evans.
- **1250 S Vermont Avenue** – Jerry Collins has submitted an application to purchase at the \$6,500 asking price. No action taken, as the property has not been listed at current price for minimum of 30 days.

EXECUTIVE SESSION

The board entered Executive Session at 12:00 on a motion from Mr. Hensler and a second from Mr. Willis. The board left Executive Session at 12:27 p.m.

PUBLIC COMMENTS

None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will tentatively be on Wednesday, February 23rd at 10:45 a.m. at the Jackson County Commissioners office.

The meeting was adjourned at 12:29 a.m. on a motion from Mr. Evans and a second from Mr. Willis.

Respectfully Submitted,
 Amanda Williams
 Administrative Assistant