

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: September 27, 2022

Meeting Type: Regular

Location: Jackson County Job & Family Services Office; 25 E South Street, Jackson

Present: Lee Hubbard, Donnie Willis, Paul Haller, Randy Evans, Tony Brenner (Charlie Hudson proxy)

Guests: Gary Radabaugh, Sam Brady, Tammy Hein, Ruth Martin, Matt Mullikin, Eric Graham, John Swords

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:49 a.m.

MINUTES

The minutes of the August 2022 meeting were approved on a motion from Mr. Haller and a second from Mr. Evans.

FINANCE REPORT

- Mr. Hubbard presented the written financial report. This was approved on a motion from Mr. Evans and a second from Mr. Haller.
 - **Check #272** in the amount of \$900 to H & S Contracting for trash/debris clean up at 256 York Street.
 - Approved on a motion from Mr. Brenner and a second from Mr. Willis.
 - **Check #273** in the amount of \$2,375 to H & H Environmental for asbestos studies.
 - Approved on a motion from Mr. Willis and a second from Mr. Haller.
 - **Check #274** in the amount of \$1,571 to Jones-Stephenson Insurance for liability insurance, as well as directors/officers' insurance.
 - Approved on a motion from Mr. Willis and a second from Mr. Evans.
 - **Check #275** in the amount of \$600 to Wilson Excavating for mowing.
 - Approved on a motion from Mr. Brenner and a second from Mr. Willis.
 - **Check #276** in the amount of \$82.50 to the Treasurer of the State of Ohio for the board's year end financial preparation.
 - Approved on a motion from Mr. Brenner and a second from Mr. Haller.
 - **Check #277** in the amount of \$2.175 to H & H Environmental for asbestos studies.
 - Approved on a motion from Mr. Willis and a second from Mr. Brenner.

OLD BUSINESS

- **Grant Program** – All information has been submitted and approved to receive the \$500,000, however, an announcement is expected in upcoming weeks regarding any funding over the \$500,000 threshold.
 - Bids are due for the first 9 properties will be October 25th. Board recommended putting the remaining properties out to bid at this time as well. These properties will be put out to bid separately, to allow the contractors to package them as they see fit.
 - Asbestos surveys have been done on all but three properties; 12 of which have asbestos.
- **69 Sour Run Road** – Though there were no underground tanks found, there is still testing being conducted on the soil at the site. The building has been demolished and the Land Bank has received the request for payment from Tetra Tech.
- **Requests to Purchase** –

- **2615 Monroe Hollow Road** – Minimum bid set at \$3,500
 - Rodney Moore submitted a bid of \$3,600.
 - Motion to approve this sale was made by Mr. Willis and a second from Mr. Evans.
- **Dry Run Road & Beaver Pike** – Minimum bid set at \$10,385
 - Ruth Martin submitted a bid of \$10,500
 - Kirk Martin submitted a bid of \$12,000
 - Mark Andres submitted a bid of \$10,775
 - Motion to accept the \$12,000 bid from Mr. Martin was made by Mr. Willis and a second from Mr. Brenner.
- **Livingston Avenue, Wellston** – No minimum bid set, as property is landlocked.
 - Rodney Moore submitted a bid of \$1,000
 - Darrell Lambert (adjoining property owner) submitted a bid of \$5,500
 - Motion to accept the \$5,500 bid from Mr. Lambert was made by Mr. Evans and a second from Mr. Brenner.
- **1252 S. Rhode Island Avenue** – Carry over to next meeting.
- **1016 S. New York Avenue** – Carry over to next meeting.

NEW BUSINESS

- **Pre-Qualified Contractors – 2 Applications**
 - Berk & Briggs Construction LLC
 - Rock Solid LLC
 - Motion to approve both companies as Pre-Qualified Contractors was made **by Mr. Evans and a second from Mr. Willis.**
- **Sam Brady, JCEDP**
 - Mr. Brady urged the board to establish a prioritized list of buildings in regards to a potential countywide building study. This would be approximately 12 buildings to submit within the next few weeks.

PUBLIC COMMENTS

None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be Tuesday, October 25th at 10:45 a.m. at the Jobs & Family Services office.

The meeting was adjourned at 11:45 a.m. on a motion from Mr. Hudson and a second from Mr. Willis.

Respectfully Submitted,
 Amanda Williams
 Administrative Assistant