

**Jackson County Land Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: August 2, 2023

Meeting Type: Regular

Location: Jackson County Job & Family Services Office: 25 East South Street, Jackson, Ohio

Present: Lee Hubbard, Donnie Willis, Paul Haller, David Swackhammer (Proxy for City of Jackson), Anthony Brenner

Guests: Gary Radabaugh, Phillip Buffington, Sam Brady, Jennifer Jacobs, John Stabler, Harold Beasley, Adam Green (Mound Waste & Recycling)

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:52 a.m.

MINUTES

The minutes of the June 28, 2023 meeting were approved on a motion from Mr. Brenner, second from Mr. Haller. All Yes

FINANCIAL REPORT

- Mr. Hubbard presented the written Financial Report. This was approved on a motion from Mr. Willis and a second from Mr. Brenner. All Yes
 - **Check #305** in the amount \$5,250.00 to Michael Williams regarding the demolition of 1352 Russ Rd, Jackson.
 - Approved on a motion from Mr. Willis, second from Mr. Haller. All Yes
 - **Check #306** in the amount \$255.00 to Wilson Excavating for mowing.
 - Approved on a motion from Mr. Brenner, second from Mr. Haller. All Yes
 - **Check #307** in the amount \$1,578 to Jones-Stephenson Insurance for Liability Insurance.
 - Approved on a motion from Mr. Willis, second from Mr. Haller. All Yes

OLD BUSINESS

- Wellston Property (112 East 2nd Street, Wellston)
 - Discussion related to ownership of the walls on a common wall and safety of the adjoining roof. Who is responsible for protection of the common walls and plaster? The neighbors would like it protected to prevent further damage. It was noted that the property is owned by Mr. King and not the Land Bank. Mr. Beasley representing Mound noted that usually the common walls (~6") usually revert to the adjoining building property owners. It was noted that the work was done to the bid specifications and that there was nothing related to removing plaster or patching holes related to the support beams.
 - Mr. Willis noted that the Jackson Eagles Building had masonry work afterwards by the owner. Mr. Brenner stated that he would reach out to Mr. King to see what he was going to do.

- Grant Program
 - Mr. Hubbard asked Mr. Radabaugh to speak regarding grant reimbursement through the Department of Development. The June 30th submissions has yet to be processed and so the July reimbursement cannot be submitted pursuant to the software requirements.
 - 32 current requests for the remaining funding have been submitted, but the townships have not yet submitted their requests.
 - 6 are commercial structures and the remaining so far are residential.
 - The Land Bank should be able to address all so far submitted with what is already remaining and the new round of funding.
 - Reminder that all projects need a Blighted Structure form that is available at the Health Department
 - Discussion on projects not yet closed out and their completion.
 - Action Item – Contact contractor to impress potential safety remediation and timeline for completion.
 - Discussed language for new projects on how to address basements
 - Have Mr. Wright add language to future contracts.
 - Considerations for reducing property prices
 - No offers for Jackson or Wellston Sites.
 - Instead of sale, may look at other options.
 - Determination of all costs should be taken into consideration of sale.
 - Welcome Home Ohio Program may be able to be a resource.
 - Other partnerships?
 - CHIP, Job & Family Services & the Corporation?

NEW BUSINESS

- Mr. Radabaugh transition to Health Department work
 - JCEDP to assume administrative role January 1 – Contract to come later this year.
 - Transition training with Ms. Williams and Mr. Stabler, soft handoff during the transition with Gary to serve as an advisor during transition.
 - Action Item – Mr. Hubbard will investigate expansion of the board to 7 members.
 - What requirements
 - Mr. Radabaugh as a spot to secure the six years of knowledge and experience.

PUBLIC COMMENTS

None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be Wednesday, September 13, 2023 at 10:45 a.m. at the Job & Family Services Office.

The Meeting was adjourned at 12:02 p.m. from Mr. Willis and a second from Mr. Haller.

Respectfully submitted,

John R. Stabler