



**Board of Directors
Meeting Minutes**

Date: May 7, 2025

Meeting Type: Regular

Location: City of Wellston Council Chambers, 203 East Broadway Street, Wellston

Present: Anthony Brenner, Randy Evans, Paul Haller, Nicole Havens, Lee Hubbard, Gary Radabaugh, John Stabler, and Donnie Willis

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 11:11 a.m.

MINUTES

- *The minutes of the March 19, 2025, meeting was approved on a motion by Mr. Brenner, seconded by Mr. Haller. Motion Carried.*

FINANCE REPORT

Mr. Hubbard presented the financial report and noted that there have only been two deposits since the last meeting.

- *The financial report was approved as presented on a motion from Mr. Brenner, second from Mr. Willis. Motion Carried.*

OLD BUSINESS

- **Demolition & Site Revitalization Grant Program** – Ohio Department of Development is resending the contracts to Mr. Hubbard. Once the contracts are signed, work can begin.
- **Remediation of 2nd Street, Wellston** – Remediation is now complete.
- **Property Surveying** – Mr. Stabler hasn't gotten a response on the survey.
- **New Logo** – The board reviewed and discussed the new logo.
 - *Mr. Willis moved to adopt the new logo for the Jackson County Land Bank, seconded by Mr. Brenner. Motion Carried.*
- **Welcome Home Ohio** – The RFP will include one set of plans and will also give the option for the contractor to present their own specs. Specs must be for a 2-bedroom home with 1.5 baths and single car garage, and much be 1,000 square feet.

NEW BUSINESS

Mowing –

Mr. Willis abstained from participating in this discussion and was not present for the vote.

- There were two bids submitted: Willis Advantage Property Solutions for \$76 per parcel and MGN Services for \$75 per parcel. Both bids were found to be non-responsive. s
- Mr. Evans suggested rejecting the bids and asking for informal proposals since there are only 7 parcels to mow. If asking for proposals, the board would like Mr. Stabler to collect at least two or three quotes before hiring.

- *A motion was made by Mr. Evans to reject both bids due to being non-responsive and for Mr. Stabler to hire someone after collecting informal proposals. The motion was seconded by Mr. Brenner. Mr. Willis was not present for the vote and did not participate. Motion Carried.*

PUBLIC COMMENTS

- **None**

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be *Wednesday, June 25, 2025*, at 10:30 a.m. at the Jackson County Jobs and Family Services Offices.

The meeting was adjourned at 11:47 a.m. on a motion from Mr. Evans and a second from Mr. Willis.

Respectfully Submitted,
Nicole Havens