

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: April 3, 2024

Meeting Type: Regular

Location: Jackson County Job & Family Services Office; 25 E South Street, Jackson

Present: Lee Hubbard, Donnie Willis, Paul Haller, Dave Swackhammer (proxy), Anthony Brenner

Guests: John Stabler, Amanda Williams, Gary Radabaugh, John Frisby, Jason Wilson, Tyler Gandee, Harry Sutcliffe

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 1:39 p.m.

MINUTES

The minutes of the March 2024 meeting were approved on a motion from Mr. Brenner, second from Mr. Willis.

BID OPENING

A total of 9 bids were opened for 36 properties. See attached spreadsheet.

FINANCE REPORT

- Mr. Hubbard presented the written financial report. Approved on a motion from Mr. Brenner, second from Mr. Willis.
 - **Electronic Funds Transfer** in the amount of \$1200 to the Treasurer of the State of Ohio for 2023 financial statement preparation.
 - Approved on a motion from Mr. Brenner, second from Mr. Haller.

OLD BUSINESS

- **Grant Program** – 17 properties were submitted under the 2024 grant on Monday 4/1.
- **112 2nd Street** – Received an estimate from Mound Waste & Recycling. Motion to authorize Mr. Stabler to request quotes for repair made by Mr. Brenner, second from Mr. Willis.
- **Property Surveying** – Surveys are almost complete. Awaiting official documentation on each of the three properties.
- **Pre-Qualified Contractor** – Baumann Enterprises submitted application to join list of pre-qualified contractors. Motion to approve made by Mr. Brenner, second from Mr. Willis.
- **1016 S New York Avenue** – Mr. Souders is no longer interested in the property. No action taken.
- **Property Donation** – No follow up or estate paperwork received in regards to the Oak Hill property.

NEW BUSINESS

- **12 Exline Street** – Coalton property previously brought to the board by Kim Milliken. 2 parcels owned by veteran that is now in a nursing home. Daughters have POA & are willing to sell it to the Land Bank.
 - Mr. Stabler advised to have title search performed & if no outstanding debt tied to the property, Land Bank will purchase for \$8,000. Motion made by Mr. Willis, second by Mr. Brenner.
- **2023 Financial Statement** – Mr. Hubbard has disbursed the completed 2023 financial statements via email to the board. These have been filed with the State Auditor.

PUBLIC COMMENTS

Jason Wilson inquired if his company (Wilson Excavating) would be handling the mowing for the Land Bank this season. Motion to approve Wilson Excavating to mow at a cost of \$85/lot made by Mr. Willis, second from Mr. Haller.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be Wednesday, May 29th at 10:30 at the Jobs & Family Services office. In addition, there will be a special meeting held on Wednesday, April 10th at 10:30 a.m. The sole purpose of this meeting will be to award bids for the 2023 Phase II demos.

The meeting was adjourned at 3:20 p.m. on a motion from Mr. Willis and a second from Mr. Brenner.

Respectfully Submitted,
Amanda Williams