



**Board of Directors  
Meeting Minutes**

**Date:** January 14, 2026

**Meeting Type:** Regular

**Location:** Jackson County Jobs & Family Services - 25 E. South Street, Jackson, Ohio 45640

**Present:** Anthony Brenner, Paul Haller, Lee Hubbard, Gary Radabaugh, David Swackhammer (Proxy), Donnie Willis, Nicole Havens, and John Stabler

**CALL TO ORDER**

The meeting was called to order by Mr. Hubbard at 10:30 a.m.

**MINUTES**

The minutes of the November 19, 2025, meeting were approved on a motion by Mr. Haller, seconded by Mr. Brenner. Motion Carried.

**FINANCE REPORT**

Mr. Hubbard presented the financial report.

The financial report was approved on a motion by Mr. Haller, seconded by Mr. Brenner. Motion carried.

• **Disbursement Approvals**

- A check (#362) written to Wilson Excavating in the amount of \$8,500 was approved on a motion from Mr. Willis and seconded by Mr. Haller. Motion carried.
- A check (#363) written to Clark Law Office in the amount of \$300.00 was approved on a motion from Mr. Haller and seconded by Mr. Willis. Motion carried.
- A check (#364) written to Land Lift Incorporated in the amount of \$43,500.00 was approved on a motion from Mr. Brenner and seconded by Mr. Haller. Motion carried.
- A check (#365) written to Jackson County Economic Development Partnership in the amount of \$27,000.00 was approved on a motion from Mr. Willis and seconded by Mr. Haller. Motion carried.
- A check (#366) written to Ohio Land Bank Association in the amount of \$750.00 was approved on a motion from Mr. Swackhammer and seconded by Mr. Willis. Motion carried.

**OLD BUSINESS**

• **Demolition & Site Revitalization Grant Program –**

- Mr. Stabler presented the reimbursement request that was submitted to the Ohio Department of Development in December. The report has moved through the initial approval, but reimbursement has yet to be received. Between the 2021 and 2024 grants reimbursements, there is nearly \$700,000 to be reimbursed to the Land Bank.
- An extension has been submitted for the funds remaining from the 2021 Demolition Grant.
- The Land Bank was awarded \$255,000 through the 2025 Demolition and Site Revitalization Grant and is actively looking for properties.

A motion was made by Mr. Brenner, seconded by Mr. Haller, to complete asbestos abatements on the additional demolition projects once funds are received from the Ohio Department of Development. Motion carried.

- **Survey of Properties** – No update
- **Property Acquisitions – Tax Delinquent Properties** – No update
- **67 Main Street, Oak Hill** –Brownfield Remediation will be used to remove the underground storage tank and demolish the building. The Village of Coalton will use this space for a park including historical markers.
- **12 Exline Street, Coalton** – The Land Bank will purchase this property once funds are received from ODOD.
- **Policies** – Mr. Stabler will email policies to the Board for review prior to the next meeting.
- **Logan/Freeman Property** – JCEDP will contact OSCO to discuss interest in the property.
- **Home Builds** – The deadline for the grant is June 26, 2026. An extension can be requested.

#### **NEW BUSINESS**

None

#### **PUBLIC COMMENTS**

None

#### **DATE OF NEXT MEETING**

The next regular meeting will be *Wednesday, February 25, 2026, at 10:30 a.m.*

#### **ADJOURNMENT**

The meeting was adjourned at 11:22 a.m. on a motion from Mr. Brenner and a second from Mr. Swackhammer. Motion carried.

Respectfully Submitted,  
Nicole Havens