

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: March 22, 2023

Meeting Type: Regular

Location: Jackson County Job & Family Services Office; 25 E South Street, Jackson

Present: Lee Hubbard, Donnie Willis, Randy Evans, Paul Haller

Guests: Gary Radabaugh, Phillip Buffington, John Frisby, Amanda Williams

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:45 a.m.

MINUTES

The minutes of the February 2023 meeting were approved on a motion from Mr. Haller, second from Mr. Evans.

FINANCE REPORT

- Mr. Hubbard presented the written financial report. This was approved on a motion from Mr. Haller and a second from Mr. Willis.
 - **Check #292** in the amount of \$301.93 to Gary Radabaugh as reimbursement for website and domain name fees.
 - Approved on a motion from Mr. Willis and a second from Mr. Evans.
 - **Check #293** in the amount of \$5,000 to Jackson County Economic Development Partnership for the secretarial services of Amanda Williams.
 - Approved on a motion from Mr. Evans and a second from Mr. Haller.

OLD BUSINESS

- **Grant Program** – Contracts have been completed with 3 companies that will be performing demolitions, still working on getting contracts completed with the remaining 2 companies.
 - Reimbursement in the amount of \$55,775 has been approved and is expected any time.
 - City of Wellston has requested that the Louvee Theatre be removed from the demolition list, as there is intention to attempt to save the building. No action taken.
- **City of Wellston Seat** – Charlie Hudson is still the sitting board member for the City of Wellston. Mr. Hubbard has instructed Mr. Brenner that a letter of resignation will be needed from Mr. Hudson in order for Mr. Brenner to permanently fill the seat. Should a letter not be received, the board could vote to remove Mr. Hudson at a future meeting. No action taken.

NEW BUSINESS

- **JCEDP Secretarial Services** – Motion to approve Amanda Williams to continue service as the Secretary for the Land Bank and to reimburse the JCEDP office for her time was made by Mr. Willis and a second from Mr. Evans.
- **Property Purchase Requests** – The following applications to purchase were submitted:
 - **2169 Jackson Hill Road** – Minimum Bid set at \$1,250
 - Charles Riegel – \$1,450.99
 - Bobby O’Hara – \$1,400

- James Preston – \$2,400
 - Motion to approve property sale to James Preston made by Mr. Evans, second from Mr. Willis.
 - **Kansas Avenue** – Minimum Bid set at \$4,300
 - Brandon Lambert – \$2,000
 - Bid was rejected as it did not meet the minimum bid set.
 - **1252 S. Rhode Island Avenue** – Minimum Bid set at \$7,650
 - Samantha Clark – \$7,650
 - Motion to approve property sale made by Mr. Haller, second from Mr. Evans.
 - **109 Wood Avenue** – Minimum Bid set at \$3,930
 - Ricky Goff – \$4,500
 - Motion to approve property sale made by Mr. Willis, second from Mr. Haller.
 - **256 York Street** – Minimum Bid set at \$12,000
 - Ryan Shoemaker – \$12,177.77
 - Motion to approve property sale made by Mr. Evans, second from Mr. Haller.
 - Mr. Willis abstained from the vote.
- **Pre-Qualified Contractors** – The following companies requested to be added to the Land Bank’s list of pre-qualified contractors:
 - **Mound Waste & Recycling**
 - **Aster Oilfield Services**
 - Both were approved as pre-qualified contractors on a motion from Mr. Evans and a second from Mr. Haller.
- **Wilson Excavating Price Increase** – Wilson Excavating has increased mowing prices from \$75 per lot to \$85 per lot. Motion to accept price increase made by Mr. Haller and a second from Mr. Evans.
- **Deed Preparation** – Board discussed using local title agencies for deed preparation going forward, to help alleviate some of the workload from Mona Sprague. No action taken.

PUBLIC COMMENTS

None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be Wednesday, May 3rd at 10:45 a.m. at the Jobs & Family Services office.

The meeting was adjourned at 11:29 a.m. on a motion from Mr. Willis and a second from Mr. Haller.

Respectfully Submitted,
 Amanda Williams
 Administrative Assistant