

**Jackson County Lank Reutilization Corporation
Board of Directors
Meeting Minutes**

Date: May 3, 2023

Meeting Type: Regular

Location: Jackson County Job & Family Services Office; 25 E South Street, Jackson

Present: Lee Hubbard, Donnie Willis, Randy Evans, Paul Haller, Tony Brenner

Guests: Gary Radabaugh, Phillip Buffington, John Stabler, Kim Milliken, Amanda Williams

CALL TO ORDER

The meeting was called to order by Mr. Hubbard at 10:45 a.m.

MINUTES

The minutes of the March 2023 meeting were approved on a motion from Mr. Haller, second from Mr. Evans.

FINANCE REPORT

- Mr. Hubbard presented the written financial report. This was approved on a motion from Mr. Haller and a second from Mr. Brenner.
 - **Check #294** in the amount of \$375 to Sprague Law Office for prep of 3 deeds.
 - Approved on a motion from Mr. Haller, second from Mr. Willis.
 - **Check #295** in the amount of \$1,380 to the Treasurer of the State of Ohio as for financial statement prep.
 - Approved on a motion from Mr. Haller, second from Mr. Brenner.
 - **Check #296** in the amount of \$1,530 to CDC of Ohio for contracted services.
 - Approved on a motion from Mr. Haller, second from Mr. Brenner.
 - **Check #297** in the amount of \$85 to Wilson Excavating as payment for mowing.
 - Approved on a motion from Mr. Haller, second from Mr. Willis.

OLD BUSINESS

- **Grant Program** – Notice to proceed with demolition has been given to all five contractors. Mound Waste & Recycling appears to be the only one that has not yet begun clean up.
 - **337/338 W Main, Jackson** – Owner is interested in giving these properties to the Land Bank, however there have delinquent taxes. Mr. Radabaugh believes the delinquency is approximately \$4,000. It is assumed that the Auditor would need to sign off on the taxes being removed as the board took possession of the property, but Mr. Hubbard plans to follow up on the proper procedure. No action taken.
- **Charlie Hudson** – Mr. Hudson is still a member of the board, with Mr. Brenner acting as his proxy. There has been no response on the request for him to submit his resignation.
 - Motion to remove Mr. Hudson from the board made by Mr. Willis, second from Mr. Haller.
 - Motion to add Mr. Brenner to the board made by Mr. Haller, second from Mr. Evans.

NEW BUSINESS

- **Property Purchase Request** – The following applications to purchase were submitted:
 - **Kansas Avenue** – Minimum Bid set at \$4,300
 - Brandon Lambert – \$4,330 (added parking; owns property next door)
 - Barb Prater - \$4,700 (greenspace)

- Motion to accept bid from Mr. Lambert made by Mr. Haller, second from Mr. Evans.
- **Deed Preparation** – John Clark Law submitted proposal for deed prep at a price of \$150/deed.
 - Motion to approve made by Mr. Evans, second from Mr. Willis.
- **Village of Coalton** – Mayor Milliken spoke to the board regarding a house in Coalton that she feels needs demolished. The owner is in a nursing home, but family is willing to give permission to demo. However, family would like to keep the property.
 - Prohibited from adding to the current grant. The board is also unsure if taking this project on is setting a precedent for future situations. Harry Sutcliff will assess the property and give an estimate; however, the Land Bank is taking no action at this time.
- **256 York Street** – Ryan Shoemaker purchased the property (though deed has not yet been completed), and has begun mowing. His mower has been damaged twice by metal/concrete that remains on the property, presumably from the fill dirt used at demo.
 - Mr. Shoemaker requests that the Land Bank provides a new load of fill dirt for the property. Instead, the board voted to refund Mr. Shoemaker \$500 of his purchase price. This was approved on a motion from Mr. Evans, second from Mr. Brenner. Mr. Willis abstained from the vote.

PUBLIC COMMENTS

None.

DATE OF NEXT MEETING & ADJOURNMENT

The next regular meeting will be Wednesday, June 28th at 10:45 a.m. at the Jobs & Family Services office.

The meeting was adjourned at 11:39 a.m. on a motion from Mr. Evans and a second from Mr. Brenner.

Respectfully Submitted,
Amanda Williams
Administrative Assistant