

**Jackson County Lank Bank Reutilization Corporation  
Board of Directors  
Meeting Minutes**

**Date:** January 28, 2020

**Meeting Type:** Regular

**Location:** Office of the Jackson County Board of Commissioners  
275 Portsmouth Street  
Jackson, Ohio 45640

**Present:** Lee Hubbard, Ed Armstrong, Paul Haller, Charlie Hudson, Randy Evans

**Guests:** Gary Radabaugh, Matt Wagner, Levi Justice, Jacob Justice, Jeremiah Shaver

**CALL TO ORDER**

The meeting was called to order by Mr. Hubbard at 10:35 a.m.

**NEW BOARD MEMBER APPROVAL**

Charlie Hudson (Mayor of Wellston) and Randy Evans (Mayor of Jackson) were approved as new members on a motion from Mr. Haller and a second from Mr. Armstrong. Per Mr. Hubbard, both will submit written proxy designations for the board to approve at the next meeting.

**MINUTES**

The minutes of the December 2019 meeting were presented and accepted on a motion from Mr. Armstrong and a second from Mr. Haller. The vote was unanimous.

**FINANCE REPORT**

- Mr. Hubbard presented the written financial report. The finance report was approved on a motion from Mr. Haller and a second from Mr. Hudson.
  - Among the items being approved within the finance report were:
    - Signatory approvals (removal of Mr. Heath and Mr. Sheward, and the addition of Mr. Hudson and Mr. Evans)
    - Checkbook Register
    - Cash Flow Report (this will also now be a monthly handout)
  - 2020 Budget was presented and approved on a motion from Mr. Haller and a second from Mr. Evans. The vote was unanimous.
  - **Check #200** to the Ohio Housing Finance Agency in the amount of \$5,966.67. This was a repayment of the advance received under the grant. This repayment was required due to the sale of the property.
    - This was approved on a motion by Mr. Armstrong and a second from Mr. Hudson

**OLD BUSINESS**

- **Gas Station Foreclosure-** The grant application for the gas station located at Bridge and State Street in Jackson has been submitted and is awaiting approval. Mr. Wagner states he expects a response within the next month.
  - The board decided to move forward with grant applications for other gas station properties as well.
  - Per the November 2019 meeting, the Sour Run Road property is still an interest. Mr. Armstrong to follow up on this.
- **1208 S. Pennsylvania Avenue, Wellston-** Levi Justice spoke to the board. He still wishes to acquire the property for the purpose of demolition. Mr. Hudson indicated that the City of Wellston would have certain requirements if the property is acquired. Per recommendation from Mr. Hubbard, Mr. Justice will meet with Mayor Hudson in regards to the city's requirements and follow up at the February meeting. No action taken.

### **NEW BUSINESS**

- **Auditor of State Engagement Letter-** This states the Land Bank's interest to utilize this office to prepare our finances, at a fee of \$2,000.
  - In order to do this, *Resolution 2020-1* was passed on a motion from Mr. Hudson and a second from Mr. Armstrong. The vote was unanimous.
- **Final Grant Summary-** Mr. Hubbard presented this summary in order to show the board, as well as the member of the press that was present, the grant dollars that have been brought into the community. The total grant summary is \$236,578.09.
  - Mr. Radabaugh distributed a hand out showing the Land Bank's activities as of January 2020, including pre- and post- demolition photos of acquired properties.
- **Plan for the Future-** Per recommendation from Mr. Evans, it was the board's decision that going forward, Mr. Hubbard have the authority to use his discretion when given the opportunity to take possession of properties on the board's behalf. This will allow Mr. Hubbard to not have to call a special meeting each time a piece of property presents itself.
  - This authority was granted on a motion from Mr. Evans and a second from Mr. Hudson. The vote was unanimous.

### **PUBLIC COMMENTS**

- None.

### **DATE OF NEXT MEETING & ADJOURNMENT**

The next meeting will be on Wednesday, February 19, 2020 at 10:30 a.m. in the meeting room of the Jackson County Board of Commissioners.

The meeting was adjourned at 11:53 a.m. on a motion from Mr. Evans and a second from Mr. Hudson.

Respectfully Submitted,  
 Amanda Williams  
 Administrative Assistant